

**BALLYMONEY BOROUGH COUNCIL****Leisure & Amenities Committee Meeting No 378 – 16<sup>th</sup> November 2010****Table of Contents**

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378.4	Amenities Capital Projects 2010-2011	<i>(i) withdraw planning approval application for a community hall in Cloughmills, (ii) continue to progress planning approval applications for the remaining 3 amenities capital projects, (iii) agree in principle to the provision of a new play park in Cloughmills, deferring a decision on its location for one month.</i>
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378.13	Good Relations Councillors Sub-Committee	<i>Re-establish with representation of 3 DUP, 2 SF, 2 UUP, 1 SDLP and 1 TUV.</i>
378.14	Good Relations Grants	<i>Grant £350 each to (i) Cloughmills Community Action Team, (ii) Ballymaconnelly Sons of Conquerors Flute Band (iii) Cloughmills Community Association.</i>
378.15	Causeway Citizens Advice Bureau – Correspondence	<i>Councillor Cavlan appointed as substitute for Alderman Campbell at CAB Trustee Board Meetings.</i>
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**BALLYMONEY BOROUGH COUNCIL**

Minutes of Leisure & Amenities Committee Meeting No 378 held in the Joey Dunlop Leisure Centre, on Tuesday 16<sup>th</sup> November 2010 at 7.00pm.

**IN THE CHAIR:** F Campbell

**PRESENT:** **Aldermen**  
H Connolly  
C Cousley, MBE  
J Simpson

**Councillors**  
A Cavlan  
J Finlay  
R Halliday  
B Kennedy  
M McCamphill  
C McLaughlin  
E Robinson  
I Stevenson

**APOLOGIES:** Director of Central & Leisure Services

**Councillors**  
P McGuigan  
A Patterson  
M Storey, MLA

**IN ATTENDANCE:** Director of Borough Services [Items 1-9]  
Head of Leisure Services [Items 10-20]  
Committee Clerk

**378.1 MINUTES MEETING LAC 377 – 19<sup>TH</sup> OCTOBER 2010**

It was proposed by Alderman Cousley, seconded by Councillor Halliday and  
**AGREED:**

*to recommend that that the minutes of meeting no LAC 377 – 19<sup>th</sup> October 2010 as circulated, be confirmed as a correct record.*

**Matters Arising****1.1 Dervock War Memorial Garden (373.6)**

The Director informed members that since the previous meeting he had been advised that the work proposed by the Dervock Branch of the Royal British Legion at the Council's memorial garden may well require planning approval and suggested that given the concessionary fee available to Council that this was something it might do to facilitate the project although it had not specifically budgeted for such expense.

It was proposed by Councillor Kennedy, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council apply for planning permission, as necessary, in respect of the scheme proposed by the Dervock Branch of the Royal British Legion at the War Memorial Garden, Carncullagh Road, Dervock.***

- \* Councillor Stevenson arrived at the meeting at 7.05pm during consideration of the above matter.

## **AMENITIES**

### **378.2 SPORT NI: STADIUM SAFETY PROGRAMME – URGENT WORKS FUNDING**

Members are aware (Minute: LAC 376.9 refers) that 2 no. funding applications were submitted on behalf of Council to Sport NI by the deadline set – 27<sup>th</sup> August 2010, in order to undertake necessary work at Riada Stadium in order to bring the venue better in line with the statutory guidance relating to spectator safety.

Sport NI has now issued to Council provisional letters of offer (received 10<sup>th</sup> November) in respect of the funding sought under the two strands – infrastructure and equipment. In order to secure the funding, Council has been asked to return the “provisional offer – form of acceptance no later than 4pm on Monday, 15<sup>th</sup> November 2010 and provide all supplemental information (including project drawings and detailed specifications) no later than 4pm on Friday, 19<sup>th</sup> November 2010. It is also the case that Sport NI has its own conditions, to which those receiving funding must strictly adhere as regards under the infrastructure strand the actual contractors to be invited to quote and in respect of the equipment strand the number of quotations to be obtained for each particular type of equipment to be provided.

**IT IS RECOMMENDED** that given the specific deadlines and conditions imposed by Sport NI in respect of its Stadia Safety Programme – Urgent Works funding, that Council –

1. Endorse, in retrospect, the completion and submission on its behalf of the provisional offer – forms of acceptance signed by the Chief Executive and the Director of Borough Services; and
2. Set aside its procurement procedures in order to comply with the procurement process imposed by Sport NI as a specific condition of access to the urgent works funding administered by that organisation.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council (i) endorse, in retrospect, the completion and submission on its behalf of the***

***provisional offer – forms of acceptance signed by the Chief Executive and the Director of Borough Services; and (ii) set aside its procurement procedures in order to comply with the procurement process imposed by Sport NI as a specific condition of access to the urgent works funding administered by that organisation.***

Councillor Robinson commented that Committee was grateful to the Borough Services Directorate for its continuing work in order to obtain funding to enhance Riada Stadium.

### **378.3 SAFETY OF SPORTS GROUNDS: RIADA STADIUM**

Members are aware that DCAL has designated the Council's Riada Stadium as a venue to which the Safety of Sports Grounds (NI) Order 2006 pertains. Consequently Council, in accordance with its statutory obligations, must issue a General Safety Certificate for its designated venue.

Council is asked to note that whilst the General Safety Certificate must be served on the Council itself, that it is necessary to tie in users of the stadium for any of the designated sports by way of amendment of the venue booking terms and conditions, otherwise Council would be solely responsible for all necessary measures such as, stewarding, etc. at certain fixtures. It is also necessary to specifically name an individual as the 'Qualified Person' who has the responsibility of ensuring that the General Safety Certificate issued by Council is being complied with.

**IT IS RECOMMENDED** that Council -

1. Name the Director of Borough Services as the Qualified Person in respect of Riada Stadium; and
2. Users of the stadium, for any of the designated sports, are made responsible for relevant venue safety arrangements by means of revised booking terms and conditions for Riada Stadium.

It was proposed by Councillor Stevenson, seconded by Councillor Cavlan and **AGREED:**

***to recommend that Council (i) name the Director of Borough Services as the Qualified Person in respect of Riada Stadium and (ii) users of the stadium, for any of the designated sports, are made responsible for relevant venue safety arrangements by means of revised booking terms and conditions for Riada Stadium.***

\* **Councillor Stevenson left the meeting at 7.26pm.**

### **378.4 AMENITIES CAPITAL PROJECTS 2010-2011**

Earlier in the year Council identified and prioritised 4 no. community building projects as the amenities capital spend for which budget provision has been made. The various schemes, have with consultant support, now been

progressed to the point where Council ought to indicate which, if any, are to be realised.

**IT IS RECOMMENDED** that Committee consider this matter with a view to making a recommendation to Council.

The Director advised that in accordance with the decision taken at the previous Committee meeting, which had been endorsed by Council [Minute LAC 377.11 refers], he had written to the five Party Leaders to invite comments on the way forward as regards both Cloughmills projects, that is, the proposed community building and the possible provision of a play area and to date had received one response, which he outlined. He further reminded members that given request by Planning Service for a Flood Risk Assessment at an estimated cost to Council of £9,500 further work by the Council's consultants had been stopped meantime on the Cloughmills Community Hall Project. Referring to an earlier meeting the Director then circulated proposed plans for a play area for Cloughmills situated at the Council's Old Mill Site. A discussion ensued among members on the location of any proposed play area at Cloughmills, with both Councillor Finlay and Councillor McLaughlin commenting that the present play area location was unacceptable to residents in its vicinity due to misuse / anti-social behaviour; a view not shared by Councillor McCamphill. Councillor Kennedy agreed that a play area ought to be provided in Cloughmills provided there was agreement as to its location.

The Director advised members that it was necessary to make a decision in relation to the progression or otherwise of the proposed Community Hall at Cloughmills, bearing in mind the request from Planning Service for a Flood Risk Assessment of the Old Mill.

It was proposed by Councillor Finlay, seconded by Councillor McLaughlin and **AGREED:**

- to recommend that Council –***
- (1) withdraw its application for planning approval for a community hall at Cloughmills;***
  - (2) continue to progress planning approval for the other three amenities capital projects namely (i) Community Building at Balnamore, (ii) Community Building at Stranocum, and (iii) Refurbishment of Community Building at Ballybogey, together with necessary car parking provision;***
  - (3) agree in principle to progress the provision a play area at Cloughmills deferring any decision on its location for one month.***

### **378.5 DERVOCK 2012 OLYMPIC INITIATIVE**

Following a meeting convened by Councillor Storey MLA on 4<sup>th</sup> November, Dervock Community Association has produced a working paper which sets out a number of strands regarding its 2012 Olympic initiative proposals. This paper has been furnished to members by email and was also circulated at the meeting.

**IT IS RECOMMENDED** that Committee consider the matters raised and make recommendation to Council.

Councillor Finlay commented that the working paper had indeed some merit, Councillor Kennedy suggested that it may be good to look at the initiative in terms of a long term plan. Councillor Robinson queried what precisely Council had agreed to do in January 2007 when a presentation had been made by Dervock & District Community Association regarding proposed community facilities incorporating new changing facilities for Dervock Recreation Grounds.

The Director briefly outlined what the proposed joint innovative project between the Community Association, NEELB, and Council entailed and why it had not been possible to bring it to a successful conclusion. He intimated that he would report to the next Committee concerning the issue raised by Councillor Robinson as he did not have the information sought to hand.

Turning to the Community Association paper, the Director advised that the best way to progress the issues raised was to establish a joint Working Group comprising members of both Council and the Community Association, serviced by Council officers as necessary as the proposals crossed Directorate boundaries.

It was proposed by Councillor Finlay, seconded by Councillor McCamphill and **AGREED:**

***to recommend that Council seek to establish a Joint Working Group to progress the Dervock 2012 Olympic Initiative, comprising the Councillors for the Dervock area and members of Dervock & District Community Association, together with relevant Council officials.***

\* **Councillor Cavlan left the meeting at 8.30pm.**

### **378.6 BALLYMONEY CEMETERY MEMORIAL**

Application has been received as undernoted for the erection of a memorial in Ballymoney Cemetery.

Section 13 No. 132

Black Granite Headstone & Base.

**IT IS RECOMMENDED** that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Alderman Connolly, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council grant permission for the above memorial to be erected in Ballymoney Cemetery, subject to usual requirements.***

\* **Councillor Cavlan rejoined the meeting at 8.32pm.**

### **378.7 BALLYMONEY CONNECT2 PROJECT**

It is pleasing to report that Translink have advised that the proposed bridge at Ballymoney Railway Station/Riverside Park received planning approval on 14<sup>th</sup> October. This achievement represents a significant milestone in the realisation of this important and imaginative scheme involving Roads Service Sustrans, Translink and Council and keeps the project on track for completion in September 2011.

At the meeting the Director advised that in a very recent update Translink had informed project partners that it had received the letter of offer for the footbridge - a most important development given present public spending constraints, thus making it likely that the partnership would now be able to deliver the Ballymoney Connect2 project by September 2011.

### **378.8 TRANSLINK ULSTER IN BLOOM 2010**

Further to Minute LAC376.6, when Council was advised as to the success enjoyed by Ballymoney in the 2010 competition, the judges comments in respect of both Ballymoney and Stranocum were circulated at the meeting.

It is also the case that work is on-going both to identify and to implement improvements in respect of Ballymoney town for 2011.

### **378.9 SPRINGWELL CUP: PRIMARY SCHOOLS CROSS COUNTRY**

Further to Minute LAC376.3, it is pleasing to advise that there were 141 participants (68 boys and 73 girls) at the event on 20<sup>th</sup> October. Pupils represented schools from Ballymoney, Coleraine, Portrush, Portstewart, Ballycastle, Dungiven, Kilrea and Limavady. Springwell Running Club have thanked Council for the provision of the Stadium and pitches to facilitate the event.

- \* **Committee Clerk left the meeting at 8.34pm.**
- \* **Director of Borough Services left the meeting at 8.35pm.**
- \* **Committee Clerk rejoined the meeting at 8.37pm.**
- \* **Head of Leisure Services joined the meeting at 8.37pm.**

## **LEISURE**

### **378.10 NORTH WEST 200**

In December 2007 Council agreed to sponsor the 600cc Race at the North West 200 for a 3 year period commencing with the 2008 North West 200. The amount of sponsorship was £9000, £9500 and £10,000 for the 3 years.

The Coleraine & District Motorcycle Club has written to Council seeking sponsorship for the 2011 North West 200 and asking Council to consider a further 3 year agreement.

Committee is invited to consider the request and make a recommendation to Council.

In response to a question from Councillor Cavlan, Head of Leisure Services explained that the contribution from Council for 2010/11 was £10,000 plus the cost of the Trophy.

It was proposed by Councillor Finlay, seconded by Councillor Cavlan and **AGREED:**

*to recommend that Council invite representatives of the Coleraine and District Motorcycle Club to make a presentation at the January committee meeting.*

### **378.11 BALLYMONEY DRAMA FESTIVAL**

The Honorary Secretary of Ballymoney Drama Festival has written to Council advising that the 72<sup>nd</sup> Drama Festival is scheduled to take place in the Town Hall from 3<sup>rd</sup> to 12<sup>th</sup> March 2011 and seeking financial support to cover the cost of hiring the Town Hall.

When setting the budgets for the current financial year the Council established a Leisure Contributions budget for this and other similar requests.

**IT IS RECOMMENDED** that the Council make a contribution to the Ballymoney Drama Festival to cover the cost of hiring the Town Hall from the 3<sup>rd</sup> to 12<sup>th</sup> March 2011.

It was proposed by Councillor Kennedy, seconded by Alderman Cousley, MBE and **AGREED:**

*to recommend that Council make a contribution to the Ballymoney Drama Festival to cover the cost of hiring the Town Hall from the 3<sup>rd</sup> to 12<sup>th</sup> March 2011.*

### **378.12 BALLYMONEY CREDIT UNION – SCHOOLS QUIZ**

The Quiz Coordinator has written to the Council advising that the local stage of the Credit Union Schools Quiz is scheduled to take place in the Joey Dunlop Leisure Centre on Friday 4<sup>th</sup> February 2011 and request financial support towards the cost of hiring the facility and providing refreshments.

Council has supported the Credit Union Schools Quiz for a number of years and **IT IS RECOMMENDED** that £100 is contributed to the Ballymoney Credit Union Schools Quiz to cover the cost of hiring the Leisure Centre and to provide refreshments.

It was proposed by Alderman Connolly, seconded by Councillor Robinson and **AGREED:**

*to recommend that Council contribute £100 to the Ballymoney Credit Union Schools Quiz to cover the cost of hiring the Leisure Centre and to provide refreshments.*

### **378.13 GOOD RELATIONS COUNCILLORS' SUB-COMMITTEE**

Under the 2009/10 Good Relations Action Plan a Councillors' Good Relations Sub-Committee was established.

A terms of reference for the Sub-Committee was drawn up and the Sub-Committee met on a number of occasions.

Committee is invited to consider the re-establishment of the Good Relations Sub-Committee and to identify areas of work to be undertaken by the Sub-Committee.

Head of Leisure Services reminded members of the party numbers of the sub-committee.

It was proposed by Councillor Finlay, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council re-establish the Good Relations Sub-Committee: that of 9 members to include 3 DUP, 2 SF, 2 UUP, 1 SDLP, 1 TUV.***

Party Leaders shall contact the Director as to their Councillor nominations onto the sub-committee.

### **378.14 GOOD RELATIONS GRANTS**

The following applications for grants were considered:

- (i) Cloughmills Community Action Team for assistance towards Christmas Festival on 4<sup>th</sup> December 2010. Amount requested £350.00
- (ii) Ballymaconnelly Sons of Conquerors Flute Band for assistance towards an Ulster Scots Cultural Night. Amount requested is £350.00
- (iii) Cloughmills Community Association for assistance towards a Cross Community Christmas Cultural Event. Amount requested is £350.00

**IT IS RECOMMENDED** that the above 3 groups are granted £350.00 each.

It was proposed by Councillor McCamphill, seconded by Councillor Finlay and **AGREED:**

***to recommend that Council grant £350 each to (i) Cloughmills Community Action Team for assistance towards Christmas Festival on 4<sup>th</sup> December 2010, (ii) Ballymaconnelly Sons of Conquerors Flute Band for assistance towards an Ulster Scots Cultural Night and (iii) Cloughmills Community Association for assistance towards a Cross Community Christmas Cultural Event.***

### **378.15 CAUSEWAY CITIZENS ADVICE BUREAU – CORRESPONDENCE**

Following the Citizens Advice Bureau's presentation to committee at its October meeting the Manager has written to the Director of Central & Leisure Services thanking her for arranging for the presentation to take place and asking for the letter to be tabled at the meeting (circulated).

It was proposed by Alderman Connolly, seconded by Councillor Kennedy, Mayor and **AGREED:**

***to recommend that Councillor Cavlan be appointed as a substitute for Alderman Campbell when he is unable to attend the Causeway Citizens Advice Bureau Board Meetings which take place on a Wednesday at 5.30pm.***

### **378.16 OLD COURTHOUSE CREST (LAC 377.5)**

Representatives of Ballymoney Reformed Presbyterian Church will attend the December committee meeting to make a presentation to committee.

It was proposed by Alderman Connolly, seconded by Councillor Finlay and **AGREED:**

***to recommend that Council receive a presentation from representatives of Ballymoney Reformed Presbyterian Church at 7.00pm at the December committee meeting.***

### **378.17 BALLYMONEY SPORTS ADVISORY COMMITTEE**

The Council makes an annual contribution to the Sports Advisory Committee.

**IT IS RECOMMENDED** that the Sports Advisory Committee is invited to make a presentation to the December Committee meeting on the work of the Advisory Committee during the last year.

It was proposed by Alderman Connolly, seconded by Councillor Finlay and **AGREED:**

***to recommend that Council receive a presentation from the Sports Advisory Committee at 6.30pm at the December committee meeting.***

### **378.18 STAFF ACHIEVEMENTS**

The following members of staff are to be commended for their recent achievements –

**John Fall** was awarded Sports Coach of the Year 2010 at Ballymoney Sports Awards

- John is Co-coordinator of the Ballymoney United Football Academy involving no less than 7 teams as well as coaching the Under 16 squad
- Coached Ballymoney table tennis premier team to runners up in the Northern Ireland league who competed at this level for the first time in 7 years
- Coached the Ballymoney United Ladies team throughout the summer in Division 2 of the Irish Ladies League
- In November of the last year himself John and Stephen McCartney from Coleraine Borough Council were awarded UK Children's Coach of the year in London, for their dedicated work towards the Award Winning Wildcats programme.

**Paul Robinson**, was awarded Sportsman of the Year 2010 at Ballymoney Sports Awards

- Paul had numerous Podium Finishes
- 2<sup>nd</sup> place finish in the Irish road racing Championship
- 2<sup>nd</sup> place finish at the Ulster Grand Prix
- Victory at this year's North West 200 (125cc for the first time)

**Mrs Julie Newton** has been selected in the Squad to represent Ulster Senior Ladies Rugby team in a series of Autumn matches that includes games against Leinster, Munster and Connacht. Julie is a member of Ballymoney and City of Derry Rugby Clubs.

Julie is also to be commended for her First Aid assistance given to an injured footballer who had broken his leg during a recent football match at Riada Playing fields.

It was proposed by Councillor Finlay, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council write to John Fall, Paul Robinson and Julie Newtown to congratulate them on their recent sporting achievements.***

#### **378.19 BALLYMONEY MUSEUM**

A summary report on the 'Cycling Past' Exhibition and 'The Route Back Home 2010' conference was circulated at the meeting.

#### **378.20 SPORT COMES 2 TOWN**

Sporting legend Sebastian Coe KBE has given his support to the University of Ulster's plan to host the successful 'Sport Comes 2 Town' festival in Ballymoney. The 'Sport Comes 2 Town' festival, which is funded under the European Union's PEACE III programme, managed for the Special EU Programmes Body by the North East PEACE III Partnership, is a community engagement project which promotes sport in the local community and encourages families to get active. The event runs on Saturday 20<sup>th</sup> November at the Joey Dunlop Leisure Centre from 11.30am-4.00pm.

**This being all the business the meeting closed at 9.20pm.**