

BALLYMONEY BOROUGH COUNCIL**Leisure & Amenities Committee Meeting No 377 – 19th October 2010****Table of Contents**

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BALLYMONEY BOROUGH COUNCIL

Minutes of Leisure & Amenities Committee Meeting No 377 held in the Joey Dunlop Leisure Centre, on Tuesday 19th October 2010 at 6.35pm.

IN THE CHAIR: Alderman F Campbell

PRESENT: **Aldermen**
C Cousley, MBE, Deputy Mayor
J Simpson

Councillors
A Cavlan
J Finlay
R Halliday
C McLaughlin
A Patterson
E Robinson
I Stevenson

APOLOGIES: Alderman H Connolly
Councillor P McGuigan
Councillor M Storey, MLA

IN ATTENDANCE: Director of Central and Leisure Services [Items 1-6]
Director of Borough Services [Items 6-14]
Angela Welch } Representatives from Causeway
John Campfield} Citizens Advice Bureau
Committee Clerk

377.1 MINUTES OF MEETING LAC 376 – 21st SEPTEMBER 2010

It was proposed by Alderman Connolly, seconded by Councillor Halliday and
AGREED:

to recommend that that the minutes of meeting no LAC 376 – 21st September 2010 as circulated, be confirmed as a correct record.

1.1 Matters Arising (Minute Reference 376.13)

The Director reminded members that the deadline for comments on the Programme for Cohesion, Sharing and Integration Consultation Document is 31st October. Each of the respective Parties agreed to comment separately on the document and those Parties wishing to make comments please send them to the Director who will pass them to the Office of The First Minister and Deputy First Minister.

* **Councillor Patterson arrived at the meeting at 6.40pm.**

LEISURE

377.2 PRESENTATION FROM CAUSEWAY CITIZENS ADVICE BUREAU (CAB)

The Director circulated extracts from the CAB Annual Report relating to numbers of enquiries dealt with per Council area for members' information. She also advised members that CAB annual accounts for 2009/10 is available.

- * **Angela Welch and John Campfield, representatives from CAB joined the meeting at 6.45pm.**

Chair welcomed Angela Welch, Manager and John Campfield, Advice Worker from Causeway Citizens Advice Bureau and invited them to make their presentation to the Committee on the work of the CAB.

Angela Welch detailed the work of the CAB during the year including a breakdown of the various types of enquiries dealt with.

CAB currently provide Advice Services in the Ballymoney Town Hall 2 ½ days per week.

CAB Manager and Advice Worker responded to members' questions.

- * **Angela Welch and John Campfield, representatives from CAB, left the meeting at 7.15pm.**

- * **Director of Borough Services arrived at the meeting at 7.25pm.**

377.3 GOOD RELATIONS PROGRAMME 2010/11

The Office of the First Minister and Deputy First Minister (OFMDFM) has by letter dated 23rd September 2010, offered the Council an overall grant of £77146.50 towards its Good Relations Programme 2010/11. The offer is the full amount requested by Council and represents 75% of the cost of the current years programme.

The letter of offer has been signed by the Chief Executive and Director of Central & Leisure Services and returned to OFMDFM.

In response to a question from Councillor Stevenson, the Director clarified that the Good Relations Sub Committee required to be re-established and that this item shall be placed on the agenda for the next committee meeting.

377.4 GOOD RELATIONS GRANTS

The Following applications for grants were considered –

- (i) Fuse FM for assistance towards an Ulster Scots Community Radio Programme from 20th November 2010 to 18th December 2010.
Amount requested is £350.00
- (ii) Roseyards Presbyterian Church for assistance towards a World War 1 and 2 Exhibition from 18th November 2010 to 21st November 2010.
Amount requested is £350.00
- (iii) Glebeside Community Association for assistance towards a Christmas Ceilidh on 11th December 2010. Amount requested is £350.00

- (iv) Dunloy Development Association for assistance towards Village Christmas Celebrations on 3rd December 2010. Amount requested is £350.00
- (v) The Mill Youth Club for assistance towards a Christmas Ceilidh on 16th December 2010. Amount requested is £350.00

IT IS RECOMMENDED that the above 5 groups are granted £350.00 each.

It was proposed by Councillor Stevenson, seconded by Councillor Finlay and **AGREED:**

to recommend that Council grant £350 each to (i) Fuse FM for assistance towards an Ulster Scots Community Radio Programme from 20th November 2010 to 18th December 2010, (ii) Roseyards Presbyterian Church for assistance towards a World War 1 and 2 Exhibition from 18th November 2010 to 21st November 2010, (iii) Glebeside Community Association for assistance towards a Christmas Ceilidh on 11th December 2010, (iv) Dunloy Development Association for assistance towards Village Christmas Celebrations on 3rd December 2010, (v) The Mill Youth Club for assistance towards a Christmas Ceilidh on 16th December 2010.

377.5 OLD COURTHOUSE CREST

The Director reminded members that Ballymoney Reformed Presbyterian Church purchased the Old Courthouse, at Charlotte Street Ballymoney some few years ago from Council.

The Church Trustees have over the past two years restored the Courthouse, the apprenticeship work of Charles Lanyon and the building is open on occasions to the public.

The Director advised that the Church Trustees have applied for the return of the Court Crest which was removed and retained by Council and is in storage in the Museum.

The Council previously considered (2003) a request, from the Solicitor acting on behalf of the church, for the return of the coat of arms. At that time Council decided that the Coat of Arms should remain in the museum for the benefit of the entire borough.

However given that the courthouse has been restored, is open on occasions to the public, and has received visitors, including a recent town tour by S Alex Blair, Committee is invited to consider the present request from the Church Trustees.

The Director advised that the Crest could be loaned to the Church.

Councillor Finlay stated that he had discussions with a Church Trustee and that the Church wished to have the Crest returned. He also suggested that the committee should receive a presentation from the Church Trustees.

A discussion ensued regarding when the Crest was removed from the building.

It was proposed by Councillor Stevenson, seconded by Councillor Cavlan and **AGREED:**

to recommend that the matter be deferred to a future meeting, that representatives of the Church Trustees be invited to make a presentation and that the Director gathers additional information.

- * **Alderman Simpson arrived at the meeting at 7.43pm.**

AMENITIES

377.6 CHANGING FACILITIES AT RIADA STADIUM

Councillor Finlay, supported by Councillor Robinson, advised regarding approaches made at the recent Sports Awards function that concerns had been raised by Ballymoney Ladies Hockey Club regarding the availability of changing facilities in respect of their use of the Astroturf pitch at the Joey Dunlop Leisure Centre.

The Director of Central & Leisure Services informed members that her Directorate, which was responsible for these bookings, was unaware that there was an issue to do with the changing facilities and referred the matter to the Director of Borough Services as the changing facilities at Riada Stadium fell under his remit.

The Director of Borough Services stated that he was also unaware that there was an issue in respect of the availability of changing facilities and advised that he would look into the matter. When mention was made of the possible use of temporary changing facilities situated at the Joey Dunlop Leisure Centre the Director of Borough Services advised that presently this accommodation was unserviceable and in need of refurbishment which would entail cost not budgeted for. The Director of Central & Leisure Services advised that she would meet with Ballymoney Ladies Hockey Club to ascertain what level of accommodation is required for their changing facilities.

- * **Councillor Stevenson left the meeting at 7.55pm.**

The Director of Borough Services advised that Council ought in preference to continue to facilitate the club's first team at Riada Stadium, a sentiment members shared, given the level at which the town's ladies played; but stressed that communication between both parts of the Council and the club was very important as regards the booking of facilities.

- * **Councillor Stevenson rejoined the meeting at 7.58pm.**
- * **Director of Central and Leisure Services left the meeting at 8.01pm.**
- * **Councillor McLaughlin left the meeting at 8.02pm.**
- * **Councillor Finlay left the meeting at 8.06pm.**

377.7 CARBON REDUCTION COMMITMENT: INFORMATION DISCLOSURE

The Carbon Reduction Commitment Order 2010, UK wide legislation, required both private and public sector organisations, including NI district councils, to review their statutory obligations by virtue of the Order's requirements and either register or make an information disclosure by 30th September 2010.

It is the case that the Director of Borough Services undertook the necessary work on Council's behalf and has made the required CRC information disclosure prior to the deadline set. The ID made has been acknowledged as having been made by the relevant enforcing authority, the Environment Agency.

IT IS RECOMMENDED that Council note that the necessary Information disclosure has been made in accordance with the provision of the Carbon Reduction Commitment Order 2010.

It was proposed by Councillor Stevenson, seconded by Councillor Cavlan and **AGREED**:

to recommend that Council note that the necessary Information disclosure has been made in accordance with the provisions of the Carbon Reduction Commitment Order 2010.

377.8 DERVOCK WAR MEMORIAL GARDEN

This matter Members will recall was first discussed by Committee at its meeting on 18th May 2010. Then Committee agreed the undernoted recommendation which Council adopted at its meeting on 7th June 2010 -

“to recommend that Council grant permission, in principle, to Dervock & District Community Association to apply for possible funding to undertake a number of access, lighting and other improvements in respect of the Council's War Memorial Garden, Carncullagh Road, Dervock, subject to the proviso that the work can be undertaken without cost to Council.”

The Director gave members information relating to the proposed work at the memorial garden and circulated plans which had been received from the Dervock Branch of the Royal British Legion. Councillor Robinson suggested that funding assistance may be available from Rural Development, etc.

IT IS RECOMMENDED that Council note and welcome the proposed improvements to be undertaken in respect of its Dervock Memorial Garden

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED**:

to recommend that Council note and welcome the proposed improvements to its War Memorial Garden, Carncullagh Road, Dervock and wish the lead organisation the Dervock Branch of the Royal British Legion every success with their venture.

377.9 BALLYMONEY CEMETERY MEMORIALS

Section I4 No. 5

All Polished Grey Granite Headstone & Base.

Section I3 No. 109

Red Granite Headstone & Base

Section E1 No. 120

All Polished Granite Headstone & Base

Section H3 No. 22

Black Granite Headstone & Base 'J' Design

IT IS RECOMMENDED that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Robinson, seconded by Councillor Cavlan and **AGREED:**

to recommend that Council grant permission for the above memorials to be erected in Ballymoney Cemetery, subject to usual requirements.

377.10 COMMUNITY BUILDINGS PROJECTS: CONTRACTOR SELECT LIST APPLICATIONS

The applications received from contractors for inclusion on the Council's select list for its community buildings projects by the deadline set that is 12noon on 8th October 2010, were opened later that day by the Committee Chair: Alderman F Campbell, together with the Director of Borough Services.

The documentation received has been passed to the Council's consultants for evaluation and report. Details were made available to Members via email when received.

The Council's consultants R. Robinson & Sons, together with Cogan & Shackleton have reported as follows in respect of the process to appoint select list contractors for the capital projects prioritized by Council earlier this year.

Main contractor questionnaires were requested and sent out to 46 no. contractors.

26 no. completed main contractor questionnaires were returned to Council by its deadline of 12 noon on Friday, 8th October 2010. Completed questionnaires were received from –

Main Contractors

Martin & Hamilton Limited

Maghera Developments Limited

JPM Contracts Limited

O'Hanlon & Farrell Contracts Limited

T & A Kernoghan Limited
 James Stevenson & Sons
 J S Dunlop Limited
 David Patton & Sons (NI) Limited
 S M Oliver & Sons
 McLaughlin & Harvey Limited
 Hugh Taggart & Sons Limited
 Bradley Construction
 E Kearney & Son
 PHR Construction Limited
 J H Turkington & Sons Limited
 Moss Construction (NI) Limited
 Piperhill Construction Limited
 McGuigan Construction
 Dixons Contractors Limited
 MSM Contracts Limited
 JFM Construction Limited
 McCombe Brothers (Antrim) Limited
 Lowry Brothers Limited
 QMAC Construction Limited
 John Turley & Co. Limited
 M J McBride Construction Limited

The submissions received were evaluated by the Council's consultants – R. Robinson & Sons and **IT IS RECOMMENDED** that the following 6 no. contractors, who received the highest score, should be placed on a list from which tenders may be invited –

Martin & Hamilton Limited, 46 Doury Road, Ballymena
 T & A Kernoghan Limited, 5 Blackwater Road, Mallusk
 J S Dunlop Limited 48a Kirk Road, Ballymoney
 David Patton & Sons (NI) Limited, Greenmount House, Woodside Road Industrial Estate, Ballymena
 McLaughlin & Harvey Limited, 15 Trench Road, Mallusk
 J H Turkington & Sons Limited, James Park, Mahon Road, Portadown

The Council's electrical / mechanical consultants – Cogan & Shackleton report that 17 no. completed contractor questionnaires were returned to Council by its deadline of 12 noon on Friday, 8th October 2010. Completed questionnaires were received from –

Moyola Building Services Limited
 RHK Davison & Co (Coleraine) Limited
 J D McGeown Limited
 Martin Mechanical & Electrical Limited
 P&L Electrics Limited
 Dowds Group
 John Lynn Plumbing & Heating
 H M Electrics Limited
 Irwin Group
 Taggart Electrical Limited
 McKay Plumbing & Heating
 Gordon Wilson Electrical
 WKK Electrical Services Limited

Adair Electrics Limited
 P McColgan & Sons Limited
 P & H Services Mechanical Limited
 MD Electrical Limited

The submissions received were evaluated by the Council's consultants – Cogan & Shackleton and **IT IS RECOMMENDED** that the following 6 no. electrical contractors and 4 no. mechanical contractors, who received the highest score, should be placed on a list from which tenders may be invited –

Electrical

Dowds Group, 2-4 Milltown Road, Ballymoney
 P. McColgan & Sons, 3 Hall Lane, Ardmore, Londonderry
 H M Electrics, 95 Glen Road, Maghera
 J D McGeown, Windsor Business Park, 16-18 Lower Windsor Avenue, Belfast
 Irwin Group, Unit 14, Forty8North Business Park, 48-56 Duncrue Street, Belfast
 RHK Davison & Co (Coleraine) Limited, 35 Bushmills Road, Coleraine

Mechanical

Dowds Group, 2-4 Milltown Road, Ballymoney
 P & H Services, 24F Northbrook Industrial Estate, Newmills Road, Coleraine
 John Lynn Plumbing & Heating, 44 Mowillian Road, Coagh
 Moyola Building Services Limited, 90 Oldtown Road, Castledawson

It was proposed by Councillor Robinson, seconded by Councillor Stevenson and **AGREED**:

to recommend that Council, in accordance with its consultant's recommendations, place the following contractors on the Council's select list for its proposed community buildings projects –

Main Contractor

***Martin & Hamilton Limited
 T & A Kernaghan Limited
 J S Dunlop Limited
 David Patton & Sons (NI) Limited
 McLaughlin & Harvey Limited
 J H Turkington & Sons Limited***

Electrical

***Dowds Group
 P. McColgan & Sons
 H M Electrics
 J D McGeown
 Irwin Group
 RHK Davison & Co (Coleraine) Limited***

Mechanical

***Dowds Group
 P & H Services
 John Lynn Plumbing & Heating
 Moyola Building Services Limited***

377.11 AMENITIES CAPITAL PROJECTS 2010-2011 UPDATE

The Director updated Members regarding Council's decision to progress four community buildings projects namely those at - Ballybogey, Balnamore, Cloughmills and Stranocum. He advised that although all four applications had been streamlined recent discussions with Planning Service had indicated the following position which the Director detailed –

Ballybogey – the consultation response from NI Water was outstanding.
Balnamore and Stranocum – Roads Service had raised issues as regards car parking provision.

Cloughmills – Planning Service were now seeking a site Flood Risk Assessment, which it was estimated would cost £9,500. He further advised that in light of this he had instructed the Council's consultants to cease further work meantime. Members discussed the present situation as to both need and provision of community hall facilities within the village.

- * **Alderman Simpson left the meeting at 8.50pm during consideration of the above matter.**
- * **Councillor Patterson left the meeting at 8.53pm during consideration of the above matter.**

Turning to the issue of Cloughmills Play Area, the Director made members aware of correspondence received on 19th October from the Cloughmills Community Action Team. During the ensuing discussion the Director commented on the issues discussed at a meeting held on 20th September attended by Patrick Frew, Alderman Campbell, Councillor Finlay, Councillor McCamphill and himself; which he advised had not come to any conclusions as to the best way forward. It was **AGREED** that the Director write to party leaders and invite comments on the way forward as regards both proposed Cloughmills projects.

Finally the Director informed Committee that he had earlier in the week met with the Council's consultants in order to evaluate which form of hall heating would best meet needs and satisfy building regulatory requirements. A choice had to be made between electric + photovoltaic cells and oil fired heating which in capital terms would be marginally more expensive to provide but would entail less maintenance spend over time.

It was proposed by Councillor Cavlan, seconded by Councillor Stevenson and **AGREED**:

to recommend that Council install oil heating in respect of its community building projects.

377.12 BALLYMONEY COUNTRYSIDE WALKS PROGRAMME: ANNUAL REPORT 2010

The Ballymoney Countryside Walks Programme Annual Report 2010 is provided to members for their information (circulated).

377.13 WATERWAYS IRELAND LEGISLATIVE PROPOSALS

Information has been received regarding Waterways Ireland legislative proposals as follows –

draft Waterways Ireland Bye-laws (Northern Ireland) Order and
draft Waterways Ireland Bye-laws (Ireland).

The consultation process comprises the following elements:-

- phase 1 public consultation with completed questionnaires to be submitted by 15th October 2010.
- analysis of phase 1 consultation responses and amendment of proposed bye-laws prior to conducting phase 2 consultation.
- phase 2 consultation (March 2011) via public meetings at various locations throughout Northern Ireland and Ireland to discuss proposed bye-laws.
- comments received and considered, with bye-laws amended to reflect `balanced` view.
- proposed bye-laws submitted to government departments for enactment in 2011.

377.14 PROVISION OF CHRISTMAS TREES

Members are asked to note that Christmas Trees will be provided at the following locations within the Borough in 2010 on the understanding that the trees, other than in Ballymoney, will be decorated by the respective community groups –

Ballymoney, Ballybogey, Balnamore, Bendooragh, Cloughmills,
Derrykeighan, Dervock, Dunloy, Killyrammer, Loughgiel, Rasharkin and
Stranocum.

This being all the business the meeting closed at 9.22pm.