

**BALLYMONEY BOROUGH COUNCIL****Leisure & Amenities Committee Meeting No 365 – 20<sup>th</sup> October 2009****Table of Contents****LEISURE**

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**BALLYMONEY BOROUGH COUNCIL**

Minutes of Leisure & Amenities Committee Meeting No 365 held in the Joey Dunlop Leisure Centre, on Tuesday 20<sup>th</sup> October at 7.00pm.

**IN THE CHAIR:** Councillor I Stevenson

**PRESENT:** **Aldermen**  
F Campbell  
H Connolly  
J Simpson  
C Cousley

**Councillors:**  
A Cavlan  
J Finlay  
R T Halliday  
M McCamphill  
A Patterson  
E Robinson  
I Stevenson

**IN ATTENDANCE:** Director of Central and Leisure Services [Items 1-9]  
Director of Borough Services [Items 10-17]  
Head of Amenities [Items 10-17]  
Committee Clerk

**365.1 MINUTES OF MEETING NO LAC 364 – 15<sup>TH</sup> SEPTEMBER 2009**

It was proposed by Alderman Connolly, seconded by Alderman Cousley and  
**AGREED:**

*that the Minutes of Meeting No LAC 364 – 15<sup>th</sup> September 2009,  
as circulated, be confirmed as a correct record.*

**LEISURE SERVICES****365.2 GOOD RELATIONS GRANTS**

The following applications for grants were considered –

- (i) Cloughmills Senior Citizens Bowling Club for assistance towards a Yuletide Celebration of Culture in Cloughmills. Grant requested £350.00
- (ii) Dunloy Development Association for assistance towards a Cultural & Heritage Trip for the Active 3 G Club. Grant requested £350.00

- (iii) Glebeside Community Association for assistance towards a Cultural Music Evening. Grant requested £350.00
- (iv) North Antrim Media & Events Committee for assistance towards the Ulster Scots Community Radio Station project. Grant requested £350.00

**IT IS RECOMMENDED** that the above applicants are granted the amounts requested.

The Director advised that £4,525 of Good Relations grants have been awarded to date out of a £10,000 budget.

It was proposed by Councillor Cavlan, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council grant £350 each to (i) Cloughmills Senior Citizens Bowling Club for assistance towards a Yuletide Celebration of Culture in Cloughmills, (ii) Dunloy Development Association for assistance towards a Cultural & Heritage Trip for the Active 3 G Club, (iii) Glebeside Community Association for assistance towards a cultural music event and (iv) North Antrim Media & Events Committee for assistance towards the Ulster Scots Community Radio Station project.***

### **365.3 GOOD RELATIONS SUB COMMITTEE – MINUTES OF MEETING NO.1 & NO.2**

The Director advised that the Good Relations Sub Committee met on 29<sup>th</sup> September 2009 and 12<sup>th</sup> October 2009. The minutes of both meetings are attached as Appendix A.

**IT IS RECOMMENDED** that the minutes and the decisions contained therein are adopted.

The Director reminded members of the Good Relations Strategy 2009-2011 in which a 2-year action plan would see 2 groups being set up to look at how to work with civic leaders and communities and to raise awareness of the role of good relations within the Council and community. The Director also drew members' attention to the agreed Terms of Reference.

It was proposed by Councillor Finlay, seconded by Councillor McCamphill and **AGREED:**

***to adopt the Minutes of the Good Relations Sub Committee – Meeting No.1, 29<sup>th</sup> September 2009 & Good Relations Sub Committee – Meeting No.2, 12<sup>th</sup> October 2009, as circulated.***

### **365.4 GOOD RELATIONS SUB COMMITTEE – VACANT POSITION**

The Director reminded members that in June 2009, Council accepted the recommendation of the Leisure & Amenities Committee that 8 members sit on the Good Relations Sub Committee. She advised that one member has

indicated, that due to other commitments they are unable to sit on the sub-committee. Members are asked to consider appointing a replacement.

It was proposed by Alderman Campbell, seconded by Councillor Robinson and **AGREED:**

***to recommend that Council nominate Alderman Cousley to take the vacant seat of the Good Relations Sub committee.***

### **365.5 COMMUNITY FESTIVALS FUND 2009/10**

The Director advised that under the Community Festival Fund the Council awarded grants to 9 groups. One group has recently advised that its community festival did not take place as initially planned due to a clash with other events being held within the community.

The group has returned the advance of grant paid.

The group is currently planning to re run the community festival in December albeit that some events would be changed and has requested support under the Community Festival Fund.

**IT IS RECOMMENDED** that the group is asked to submit details of its re run festival for assessment and if the Funding criteria is met then the appropriate level of grant would be awarded.

Members discussed the recommendation.

The Director informed members that she will request that the details of the proposed re run festival be submitted by 9th November in order to allow an assessment to take place and a report taken to the November committee meeting.

It was proposed by Councillor Cavlan, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council ask the group to submit details of its proposed re run festival and the Director report to the November Committee meeting .***

- \* **Director of Borough Services arrived at the meeting at 7.35pm but did not partake in discussions.**
- \* **Councillor Finlay left the meeting at 7.40pm**
- \* **Director of Borough Services left the meeting at 8.41pm.**

### **365.6 VINTAGE JAPANESE MOTORCYCLE CLUB**

The secretary of the Vintage Japanese Motorcycle Club has written to Council requesting financial support for the Clubs "Roon the Toon" motorcycle parade in 2010.

The Club appreciated the Council's "generous" support for the 2009 event which was "a great success" and brought a "huge crowd" to the town.

Committee is asked to consider the request.

It was proposed by Councillor Robinson, seconded by Alderman Connolly and **AGREED:**

***to recommend to Council that the request be referred to the 2010/11 Rates Estimates meetings for consideration.***

### **365.7 THE ISRM AND IQL NATIONAL POOL LIFEGUARD CHALLENGE 2009**

The Director advised that a team from the Joey Dunlop Leisure Centre has been accepted to compete in the finals of the National Lifeguard Championships to be held on Saturday 28<sup>th</sup> November 2009 in Birmingham.

The competition has been designed as a training exercise to both raise the profile of and test and reward the abilities of pool lifeguards.

The cost for the team of 6 is estimated at £1500.00

The cost would be met from the Leisure Centres Budget.

**IT IS RECOMMENDED** that the team compete in the National Lifeguard Championships. In previous years the team was accompanied by the Committee Chairman.

Alderman Campbell praised the participants at the ISRM and IQL National Pool Lifeguard Challenge, he had been a spectator at a time when he was committee chair and enjoyed the excellent association with the Joey Dunlop Leisure Centre. Alderman Connolly concurred with Alderman Campbell's comments.

It was proposed by Alderman Campbell, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council send a team of 6 from the Joey Dunlop Leisure Centre to compete in the National Lifeguard Championships, to be held on Saturday 28<sup>th</sup> November 2009 in Birmingham, at an estimated cost of £1500 to be met from the Leisure Centre budget. The committee chair is to accompany the team at the event.***

\* **Councillor Robinson left the meeting at 8.00pm and returned at 8.01pm.**

### **365.8 ROYAL LIFESAVING SOCIETY AWARDS**

The Director reported that three members of staff at the Joey Dunlop Leisure Centre have received honours from the Royal Life Saving Society for their hard work and loyal service throughout the years.

Amanda McComb was awarded the Certificate of Thanks awarded for 8 years service to the Society in training and assessing awards.

Samuel Montgomery was awarded the Certificate of Recognition – awarded for continuing contribution at Club or Branch Level. Samuel is the current Northern Ireland Branch Chairman.

Benny Knight was awarded the Medal of Honour – awarded for exceptional contribution at Branch and Regional Level and outstanding work at National Level. Benny has 29 years Service.

The 3 Officers were invited to a graduation type ceremony in the Guildhall in London on 3<sup>rd</sup> October 2009 to receive their awards. This is not only a great achievement for the staff but also for Ballymoney Borough Council for its continued support of the work the Society carries out each year teaching staff and numbers of the public to save lives without losing their own.

The Director congratulated Benny, Samuel and Amanda on their awards.

Councillor Patterson expressed her congratulations to the officers on their Royal Life Saving Society awards, Councillor Robinson concurred with Councillor Patterson's comments and felt that members should express their written congratulations to Amanda McCombe, Samuel Montgomery and Benny Knight.

Committee agreed that the Chair write to the three officers expressing the committee's congratulations.

### **365.9 UPGRADE OF FIRE ALARM AT JOEY DUNLOP LEISURE CENTRE**

The Director advised that the project to upgrade the Fire Alarm System at the Joey Dunlop Leisure Centre is currently underway and is due for completion on 2<sup>nd</sup> November 2009.

She was pleased to report that this work is nearing completion as the fire alarm system impacted on the Health and Safety of both employees and the public as well as the safety of the Council's largest asset.

In response to a question from Alderman Campbell, the Director confirmed that the overseeing consultant for the scheme was Cogan and Shackleton.

- \* **Director of Central and Leisure Services left the meeting at 8.10pm.**
- \* **Councillor Cavlan left the meeting at 8.10pm and returned at 8.12pm.**
- \* **Director of Borough Services rejoined the meeting at 8.12pm.**
- \* **Head of Amenities arrived at the meeting at 8.12pm.**

## **AMENITIES**

### **365.10 SPRINGWELL CUP CROSS COUNTRY**

Correspondence has been received from the Secretary of Springwell Running Club seeking Council assistance to hold a primary school cross-country event

in Ballymoney at Riada Playing Fields. This will be the second running of the event which schools from all three Council areas participate (Ballymoney, Coleraine and Limavady).

This year the race will be the second in the Springwell Cup Series, the first scheduled to be held at the University of Ulster, Coleraine, on 14<sup>th</sup> October with the final at Roe Valley Leisure Centre, Limavady on 9<sup>th</sup> December.

It is proposed that the Ballymoney event will take place on 11<sup>th</sup> November 2009 at 2.00pm, utilizing a 1000m (2x500m) course.

**IT IS RECOMMENDED** that Council facilitate the Springwell Running Club, permitting it to stage the second race in the Springwell Cup Cross Country series for primary school participants at Riada Playing Fields on 11<sup>th</sup> November 2009.

It was proposed by Alderman Campbell, seconded by Alderman Connolly and **AGREED:**

***to recommend that Council facilitate the Springwell Running Club, permitting it to stage the second race in the Springwell Cup Cross Country series for primary school participants at Riada Playing Fields on 11<sup>th</sup> November 2009.***

### **365.11 AMENITIES WORKING GROUPS**

Meetings of both the Future Amenities Working Group and the Existing Amenities Working Group were held on 29<sup>th</sup> September and 1<sup>st</sup> October respectively. (Appendix B)

The minutes, together with an update of the spreadsheet detailing prospective Amenities Capital Projects (Appendix C) were circulated.

**IT IS RECOMMENDED** that the Minutes of the Future Amenities Working Group held on 29<sup>th</sup> September and those of the Existing Amenities Working Group held on 1<sup>st</sup> October be accepted.

It was proposed by Councillor McCamphill, seconded by Alderman Campbell and **AGREED:**

***to recommend that Council adopt the Minutes of the Future Amenities Working Group held on 29<sup>th</sup> September 2009.***

It was proposed by Councillor Halliday, seconded by Alderman Cousley and **AGREED:**

***to recommend that Council adopt the Minutes of the Existing Amenities Working Group held on 1<sup>st</sup> October 2009.***

Councillor Robinson initiated a discussion regarding the path at Riverside Park, Ballymoney, questioning the proposed timetable for further discussion on the matter. The Director and Head of Amenities responded to member questions.

It was proposed by Alderman Campbell, seconded by Councillor Stevenson and **AGREED:**

*to recommend that the matter be further considered at a meeting of the Existing Amenities Working Group to be arranged in November prior to the next Leisure & Amenities Committee meeting.*

- \* **Councillor Patterson left the meeting at 9.00pm during consideration of the above business.**
- \* **Councillor McCamphill left the meeting at 9.10pm during consideration of the above business.**

### **365.12 BALLYMONEY CEMETERY MEMORIALS**

Applications have been received as undernoted for the erection of memorials in Ballymoney Cemetery.

#### **Section I1 No. 92**

Mrs Rosemary Dobbin, 7 McArthur Avenue, Dervock  
All Polished Black Granite 'J' Design Headstone and Base with Centered Flower Holder

#### **Section I3 No. 140**

Mrs Margaret McIlvenna, 48 Drumlee Road, Ballymoney  
All Polished Black Granite Headstone and Base

#### **Section 8 No. 149**

Mr. James Peden, Ballylig Road, Cloughmills  
Black Granite Headstone and Base

**IT IS RECOMMENDED** that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Alderman Connolly, seconded by Councillor robinson and **AGREED:**

*to recommend that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.*

### **365.13 BALLYMONEY HERITAGE TRAIL QUALITY ACCREDITATION**

Members are informed that, following registration on the Walk NI website, the Ballymoney Heritage Trail has been assessed by the Countryside Access and Activities Network (CAAN) and awarded a "Quality Short Walk"

accreditation under their Quality Walks Scheme in partnership with the Northern Ireland Environment Agency (NIEA) and the Northern Ireland Tourist Board (NITB). This brings to four the number of accredited quality walks in Ballymoney Borough including a trail in Riverside Park and two trails which comprise the Croaghan Way, the Milibern and Breen Forest trails. The CAAN Quality Walks Scheme identifies the best short, medium and long distance walking routes in Northern Ireland which are then promoted within the multi award winning website, WalkNI.com. On 21 September a press release and photo call took place with the Mayor, Amenities, and Central and Leisure Services staff in recognition of the quality accreditation. As a quality accredited walk, the Ballymoney Heritage Trail qualified for inclusion in the popular Belfast Telegraph "Walk of the Week" feature on Saturday 3 October 2009, with Riverside Park and the Croaghan Way having featured previously in July 2007 and December 2008 respectively. The accreditation certificates for all four Ballymoney quality walks will be displayed in the TIC to promote some of the best walking in Northern Ireland.

### **365.14 STRANOCUM WAR MEMORIAL**

Members are asked to note that correspondence has been received from Stranocum "No Surrender" LOL749 asking that Council make provision for redoing the monument lettering.

This matter is brought to Committee for its consideration and recommendation to Council.

At the meeting the Director advised that having now obtained an estimate that it was his recommendation that the work ought to proceed, there being a sufficient budget to cover the cost.

It was proposed by Councillor Robinson, seconded by Alderman Campbell and **AGREED:**

***to recommend that Council redo the lettering on the Stranocum War Memorial.***

### **365.15 BALLYMONEY CONNECT2 PROJECT**

It is the case that work is on-going to deliver various aspects of the Ballymoney Connect2 Project.

Roads Service are currently completing work at Seymour Street and at its junction with Main Street which was promised as part of the overall project.

Council, together with Sustrans, are progressing the following elements –

- (1) links to the Greenway from both Cherry Gardens and Myrtle Park;
- (2) the link between the Greenway and the main entrance to the Joey Dunlop Leisure Centre;
- (3) before and after user survey monitoring; and
- (4) community engagement initiatives.

In anticipation of Translink lodging the planning application for the proposed footbridge at Riverside Park/Ballymoney Railway Station, members are asked to note that Translink/Sustrans hope to make a joint presentation to Council at the monthly meeting on 2<sup>nd</sup> November 2009.

It is anticipated that this work will be complete by January 2011.

Councillor Robinson welcomed the update given and the Director made further comment and responded to member questions.

### **365.16 BUS SHELTER PROVISION UPDATE**

#### Charles Street

Members will have noticed that both Adshel bus shelters have recently been erected by Clear Channel. This completes the Charles Street Scheme as earlier in the year Roads Service had supplied the accompanying bus boarded and road marking.

#### Drones Road/Culcrum Road

Work on this shelter was completed this month.

#### Gracehill Road, Clintyfinnan

Following the obtaining of the necessary planning permission for the two shelters being provided, installation work has commenced. It is hoped to have this finished this month. Negotiations with Roads Service have resulted in its agreement to provide a new section of public footpath on the Ballycastle bound route as well as the bitmac immediately around that shelter.

#### Coolkeeran Road, Ballyknock

As planning approval for this shelter was received on 24<sup>th</sup> September 2009 work has now commenced to transfer the land required from NI Water to Council. When this stage in the process is complete the shelter will then be installed.

### **365.17 ROAD NAME SIGNAGE**

In response to a question from Alderman Connolly, the Head of Amenities informed members that the nameplates at Loughgiel Chapel had been ordered for Coolkeeran Road and Corkey Road.

**This being all the business the meeting closed at 9.30pm.**

**Appendices attached:**

**Appendix A:** Minutes of Good Relations Sub Committee Meeting No.1 -Tuesday 29<sup>th</sup> September 2009 and Minutes of Good Relations Sub Committee Meeting No. 2 - 12<sup>th</sup> October 2009.

**Appendix B:** Minutes of Future Amenities Working Group Meeting No.2, 29<sup>th</sup> September 2009 and Minutes of Existing Amenities Working Group Meeting No.2, 1<sup>st</sup> October 2009

**Appendix C:** Prospective Amenities Capital Projects

# Appendix A

Minutes of Good Relations Sub Committee Meeting No.1  
Tuesday 29<sup>th</sup> September 2009

And

Minutes of Good relations Sub Committee Meeting No. 2  
12<sup>th</sup> October 2009.

**Minutes of Good Relations Sub Committee Meeting No.1  
Tuesday 29<sup>th</sup> September 2009  
Ballymoney Town Hall (Cramsie Room)**

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**Present:** Alderman Frank Campbell (Mayor)  
Alderman James Simpson  
**Cllr E Robinson**  
Cllr M McCamphill  
Cllr Ian Stevenson

**In Attendance:** Therese Hogg (Blu Zebra)  
Iris McCleery (Director of Central & Leisure Services)  
Claire Crawford (Good Relations Officer)

**1. Welcome & Apologies**

Mrs McCleery welcomed those present and introduced Therese Hogg of Blu Zebra who was appointed by Council to develop the Good Relations Strategy and Action Plan 2009-11. Mrs McCleery informed the members that Therese would be facilitating the initial meetings of the Councillor Sub-Group.

Mrs McCleery advised that Cllr Patterson had contacted her to inform her that she is now unable to attend the Good Relations Meetings due to a change in personal circumstances and indicated that she would like to come off the sub-group. Members agreed that Mrs McCleery table the vacant position for the next Leisure & Amenities Committee Meeting.

**2. Appointment of Chair**

Mrs McCleery advised that the Committee need to appoint a Chair. Proposed by Alderman Campbell and seconded by Cllr Robinson that Cllr Stevenson is appointed as Chair.

**3. Summary of the Good Relations Strategy & Action Plan 2009-11**

Therese outlined the purpose of the morning and issued members with an Agenda and draft Terms of Reference for discussion.

Therese gave an overview of the recently adopted Good Relations Strategy and Action Plan 2009-11.

Mayor, Alderman Campbell enquired about the eligibility of single identity work. Therese advised the Committee, that such work was eligible for funding providing it was part of a clear progression to addressing community relations issues in a wider context.

Cllr McCamphill asked if there was any funding available to help communities tackle graffiti. The Good Relations Officer advised the members that such projects could be eligible providing it involved wider community participation and helped towards neutralising an area to make it more of a shared space.

A discussion took place around possible projects, which would help build relations between members and the community, suggestions included:

- a. A Day In The Park – an opportunity for the wider community to meet their local civic leaders.
- b. A Civic & Community Open Day – for local community groups
- c. Cllr Robinson suggested using large-scale events such as the Mayors Show and the yearly Agricultural Show as a tool for engaging people in good relations work. Such events are already accepted within the wider community and have an established base of attendees.
- d. Cllr McCamphill suggested organising an exhibition of the various sports within the Borough to raise awareness of shared culture.
- e. The Committee also discussed the importance of sharing best practice locally and the role of Council Officers in communicating such work to Members.

#### 4. **Good Relations Council Sub-Committee**

##### a. Draft Terms of Reference

***Therese explained the draft Terms of Reference to members and invited comments on the role of the Committee.***

***The Committee discussed at length the role of civic leaders and how it informs the delivery of Council services.***

Members agreed that the minutes of the Sub Committee would be tabled for the Leisure and Amenities Committee Meeting each month.

*It was proposed by Alderman Campbell and seconded by Cllr McCamphill that the Terms of Reference as issued be agreed.*

**5. Date & Time of Next Meeting**

**Monday 12<sup>th</sup> October at 2.30pm in the McKinley Room, Riada House**

**Minutes of Good Relations Sub Committee Meeting No. 2**  
**Monday 12<sup>th</sup> October at 2.30pm**  
**McKinley Room (Riada House)**

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**Present:** Cllr Ian Stevenson (Chair)  
Alderman Frank Campbell (Mayor)  
Alderman James Simpson  
Cllr Anita Cavlan  
Cllr Malachy McCamphill

**In Attendance:** Therese Hogg (Blu Zebra)  
Iris McCleery (Director of Central & Leisure Services)  
Claire Crawford (GRO)

**6. Welcome & Apologies**

Cllr Stevenson opened the meeting and welcomed those present.

Apologies were received from Cllr E Robinson and Cllr P McGuigan.

**7. Minutes**

The minutes of the previous meeting No.1 on 29<sup>th</sup> September 2009 were proposed by Alderman Campbell seconded by Cllr McCamphill and agreed as a true and accurate record.

**8. Terms of Reference of Committee**

The Committee discussed again its role as detailed in the Terms of Reference and agreed that training should be provided.

It was proposed by Alderman Campbell seconded by Cllr Cavlan and agreed that the terms of reference be adopted.

**9. Good Relations Small Grants Scheme**

Therese stated the rationale behind the proposed option of moving the current grant scheme, which is a rolling programme, to an open call scheme, which would invite applications 3 times per year. This process would be more structured and allow groups within the Borough to become familiar with the process prior to RPA when they would be essentially bidding for grants with neighbouring boroughs such as Coleraine and Limavady, who only currently invite applications for funding twice per year.

The new process would also allow groups to improve their project management skills and become more disciplined in submitting applications for grant aid.

Members agreed that the new proposed criteria needed to be more defined and include an element, which allows communities to submit longer-term programmatic applications whilst also supporting groups who needed assistance and support in moving on from single identity projects.

The need for stricter evaluation mechanisms was also agreed to enable the Committee to see project progression and developmental outcomes.

***Mrs McCleery outlined that any proposed new changes would not come into effect until April 2010, as the current small grants programme was already 6 months into the financial year.***

Members agreed for the GRO to identify possible patterns of funding from previous years and bring to the next meeting 3 suggested dates for open call applications. The GRO was also asked to bring guidance criteria and good practice from other Councils to the next meeting for information purposes.

As part of the grant process, members agreed to undertake assessment training to enable them to inform changes for the new grant criteria and also to participate in the assessment of applications. It was agreed that this training be scheduled during a morning, with the assessing of applications for that period taking part in the afternoon.

Members also suggested generic good relations training for all Councillors as part of this year's ongoing training programme. Action: GRO to follow this up.

#### **10. Establishment of a Good Relations Forum**

***Mrs McCleery gave a background to the feasibility study, which was commissioned under the Good Relations Programme earlier this year and carried out by Good Relations Associates. She advised that the matter was referred by Council to the Good Relations Sub Committee for further consideration.***

The Community Relations Unit commented on the study and asked that Council be mindful of developing such a localised structures prior to RPA.

The members agreed that a copy of the report should be issued to them in advance of the next meeting in November.

#### **11. Good Practice Trip**

***Therese discussed the benefits of exploring models of good practice in other Council areas and a suggestion was made to investigate further the forums established in Newry and Mourne Council area.***

Members suggested that an invitation be extended to elected representatives from Newry and Mourne to come and meet the Sub Committee and discuss their experiences of setting up such a structure.

#### **12. Any other business**

***Members agreed that it would be helpful to bring the following information to the next meeting:***

- Possible dates for Councillor training
- Models of good practice re: Good Relations Forum
- Update on Good Relations Grant Aid spend

- Update on current projects under the Good Relations Programme

**13. Date & Time of Next Meeting**

**Monday 9<sup>th</sup> November at 10am in the Dalriada Room, Riada House**

# Appendix B

Minutes of Future Amenities Working Group Meeting No.2, 29<sup>th</sup> September  
2009 and  
Minutes of Existing Amenities Working Group Meeting No.2, 1<sup>st</sup> October 2009

**Future Amenities Working Group  
Meeting No.2  
Held on 29<sup>th</sup> September 2009 at 12.30pm in Riada House**

**Present:** Councillor I. Stevenson [Chair]  
Alderman F. Campbell  
Alderman J. Simpson  
Councillor M. McCamphill  
Councillor E. Robinson

**In Attendance:** Director of Borough Services  
Head of Amenities

The meeting got underway at 12.51pm.

**1. Apologies**

Councillor J. Finlay

**2. Minutes – Meeting No.1 – 5<sup>th</sup> June 2009**

It was proposed by Alderman Campbell, seconded by Councillor McCamphill and **AGREED:**

**that the minutes of meeting No.1, held on 5<sup>th</sup> June 2009 be confirmed as a correct record.**

**3. Glebeside CA MUGA**

The Director introduced the business, dealing with the Council's previous decision in 2006 to make a contribution of up to £10,000 and the linkage made to the upgrade of Megaw Park. He pointed out that it was present Council policy not to fund outside bodies capital projects. Members reconsidered the presentation made by Glebeside Community Association representatives at the previous meeting. Consideration was given both to the potential capital cost of the facility upgrade sought and also to potential on-going revenue costs such as daily maintenance, caretaking, etc. The overall provision made by Council as regards kickabout areas, such as that provided at Glebeside was also examined. The Head of Amenities advised that similar facilities to that at Alexander Avenue, Glebeside, had been provided by Council at Ballybogey, Cloughmills, Dunloy, Macfin and Stranocum. Grass areas had been provided at Ballyknock, Ballynagarvey, Carnany, Clintyfinnan, Finvoy, Killyrammer, Magherahoney, Rockend and Seacon. He also dealt with the other provision Council had made as regards association football and its useage.

During the ensuing discussion, at the behest of the Chair, the Director dealt with the three questions posed to him via correspondence from Councillor Storey [a member of Glebeside CA] – “1. Will the Council proceed to make a planning application for such a facility? 2. Will the Council make an application to SportNI with regard to a funding application? 3. What

consideration will the Council give to the transfer of the land from ownership of the Council to the Glebeside Community Association, should it be found that ownership of the land be necessary for the Glebeside Community Association to make their own application for funding?" He stated that as he was attending a meeting at SportNI with Councillor Storey on 2<sup>nd</sup> October he hoped to be in a position to report on possible funding options at the next meeting of the Council's Leisure & Amenities Committee to be held on 20<sup>th</sup> October.

**IT WAS AGREED** that the matter be further considered at the Leisure & Amenities Committee meeting in October.

#### **4. Amenities Capital Projects – Update**

Members again considered the list of prospective Amenities Capital Projects discussed at the previous meeting. The Director stressed his considerable on-going workload this represented and advised that as it was likely that Council in the time available to it would not be in a position to deliver all the projects identified that perhaps the Working Group could consider the matter and prioritise what might be done. Councillor Robinson indicated that the DUP had met and have started work on its priorities.

**\* Alderman Simpson retired from the meeting during this business – time 2.03pm.**

The Director advised that he had recently received proposals from Cloughmills Community Action Team relating to play facilities, which would be tabled for consideration by the Existing Amenities Working Group, looking at the possible upgrade / replacement of both the extant play area and kickabout at Strand Park.

He then updated Members as regards the Council's Cloughmills Recreational / Community Facility project at its Old Mill site referring to the Industrial Heritage Impact Assessment Report received, the approach made by Cloughmills Community Action Team and its proposals to draw down funding from the International Fund for Ireland and circulated a map which delineated the land acquired by Council.

Following discussion, it was proposed by Councillor Robinson, seconded by Alderman Campbell and **AGREED:**

**that a site visit for Working Group members to the Council's Old Mill site be arranged.**

This being all the business the meeting closed – time 3.05pm

**Existing Amenities Working Group  
Meeting No.2  
Held 1<sup>st</sup> October 2009 at 2.30pm in Riada House**

**Present:** Councillor I. Stevenson [Chair]  
Alderman C. Cousley MBE  
Councillor R. Halliday  
Councillor A. Patterson

**In Attendance** Director of Borough Services  
Head of Amenities

**1. Apologies**

Alderman H. Connolly

**2. Minutes – Meeting No.1 - 9<sup>th</sup> June 2009**

It was proposed by Councillor Patterson, seconded by Councillor Stevenson and **AGREED:**

**that the minutes of Meeting No.1, held on 9<sup>th</sup> June 2009 be confirmed as a correct record.**

**3. Sports Grounds Update**

The Director advised that it was his understanding from DCAL / SportNI that it is anticipated that the Safety of Sports Grounds (NI) Order 2006 will be fully implemented by 31<sup>st</sup> December 2009 and that in consequence a number of larger sporting venues in Northern Ireland will be designated by the end of this year, provided the necessary statutory processes are completed by the Assembly this month [October]. He advised that two venues within the Borough namely Loughgiel Shamrocks ground at Lough Road and the Council's own Riada Stadium will be among the 32 sporting arenas included in this first tranche of the designation / licensing process. Further venues may be designated at a later date.

On the completion of the statutory processes, DCAL will advise the designated venue operators and the respective district council [as the relevant licensing / enforcing authority for the safety of sports grounds] accordingly and issue guidance material and related documentation. This will initiate a process of ground inspection and work with venue operators to ensure that the designated sports grounds are compliant with all relevant statutory requirements. It is understood that grounds will have to be fully compliant in order to obtain the necessary licence and that funding may be available to assist in this regard.

Council is asked to note that it, as the operator of Riada Stadium, will have the responsibility for ensuring that its venue is compliant with the requirements of the Safety of Sports Grounds (NI) Order 2006 when this legislation is fully implemented. It is also the case that as Council is an enforcing authority, the

manner in which it addresses the licensing of its own facility [Riada Stadium] will be monitored by SportNI on behalf of DCAL.

#### 4. Cloughmills Play Facilities – Community Action Team Proposals

The Director advised that he had on 14th September 2009 met with the Secretary of CAT [Cloughmills Action Team] at the behest of that organisation and received the proposals now placed before the Working Group and which had been mentioned to the Future Amenities WG at its meeting on 29<sup>th</sup> September. The proposal related to the Council's land at Strand Park, Cloughmills where Council, quite some time ago, had provided both a children's play area and a hard surfaced kickabout area. The Head of Amenities advised that Council had provided kickabout areas at a number of locations in Borough. Facilities similar to that at Cloughmills had been provided at Ballybogey, Dunloy, Glebeside, Macfin, and Stranocum; whereas grass areas had been provided at Ballyknock, Ballynagarvey, Carnany, Clintyfinnan, Finvoy, Killyrammer, Magherahoney, Rockend and Seacon. Members were aware, from previous Committee reports, the Director stated that the Council's facilities at Cloughmills were subject to anti-social behaviour and the play area especially was in need of upgrade / replacement.

The CAT proposal, he intimated, consisted of two phases – [1] redevelopment of the current play area at an estimated cost of £150,000 [funded by Council directly and a CAT application to the Rural Development Programme] and [2] redevelopment of the current kickabout area to provide a MUGA (multi use games arena) at an estimated cost of £101,000 [funded in whole or part by a SportNI grant].

During the ensuing discussion, the Director and Head of Amenities responded to Member questions. Mention was made of the connection between the CAT proposals and the Council's Old Mill Project, it was also noted that in the current financial year Council, due to the circumstances it found itself in, had been unable to sanction any capital projects. Members were also reminded that it was Council policy not to fund outside bodies capital projects.

It was proposed by Councillor Patterson, seconded by Alderman Cousley and **AGREED:**

**that any recommendation / decision on the Cloughmills Community Team's Play Facilities proposals be dealt with as part of the Council's consideration of its 2010-2011 budget.**

#### 5. Riverside Park – Path Collapse

The Director advised that further information had just been received from the Council's consultants: R. Robinson & Sons regarding cost estimates for the three options which were available to repair / reinstate the river retaining wall where the path had collapsed at Riverside Park, Ballymoney, suddenly and without warning on Sunday, 19<sup>th</sup> April 2009. He stated that as the consultants had also found that the remaining section of the collapsed retaining wall is inclining towards the Ballymoney River that the estimates related to a 69m run rather than simply to the repair / reinstatement of the 9m collapsed portion. The options considered were – [1] gabion wall - £115,000;

[2] reinforced concrete wall - £119,000 and [3] driven steelwork columns and sleepers - £126,500. Members were informed that from both an aesthetic and construction perspective option 2 – a reinforced concrete wall, was the preferred option. The Director further emphasized that whilst work had been undertaken to fence off and also to provide a very temporary path around the collapsed section it remained a real concern that another section of the retaining wall and path could collapse also without warning at any time and Council ought to be aware of this.

In the following discussion the Director and Head of Amenities responded to Member questions. Members noted the concerns expressed regarding possible further collapse of the path in question, agreed that option 2 be preferred and that the necessary repair / reinstatement work was essential.

It was proposed by Councillor Halliday, seconded by Alderman Cousley and **AGREED:**

that the repair / reinstatement of the river retaining wall at Riverside Park, Ballymoney, be addressed by Council as essential work when it considers the matter when dealing with its 2010-2011 budget.

This being all the business the meeting closed - time 3.57pm.

# Appendix C

Prospective Amenities Capital Projects

<b>PROSPECTIVE AMENITIES CAPITAL PROJECTS</b>	October 2009 Revision	
<b>Project</b>	<b>Estimated Cost</b>	<b>Comments</b>
New Community Facilities @ Cloughmills	£1,300,000	Future Amenities WG
New Community Facilities @ Dervock	£1,000,000	Future Amenities WG
Ballybogey Community Facilities Upgrade	£325,000	Future Amenities WG
Balnamore Community Hall	£75,000	Future Amenities WG
Stranocum Community Hall	£400,000	Future Amenities WG
Drumaheglis Multi Purpose Building + Access Upgrade	£467,000	Future Amenities WG
Ballymoney Riverside Park, Phase 1 Path Upgrade	£80,000	Existing Amenities WG
Ballymoney Riverside Park, Repair of Collapsed Path	£119,000	Existing Amenities WG
Ballymoney Riverside Park - Lake De-Silting	£150,000	Existing Amenities WG
Glebeside MUGA	£125,000	Future Amenities WG
Megaw Park Upgrade	£450,000	Existing Amenities WG
Play Area Upgrade/Refurbishment Programme	£830,000	Existing Amenities WG
New Play Areas @ Bushside, Derrykeighan, Drunkendult & Scally Park	£200,000	Future Amenities WG
Cloughmills Play Area + MUGA [CAT proposal]	£251,000	Existing Amenities WG
Kickabout Area Upgrade @ Carnany & Killyrammer	£75,000	Existing Amenities WG
New 3G Floodlit Pitch @ Riada Playing Fields	£625,000	Future Amenities WG
New Sand Mattress Pitch @ Riada Playing Fields	£100,000	Future Amenities WG
Riada Stadium Upgrade to IFA Premier Ground Criteria	£900,000	Future Amenities WG
Rasharkin Cemetery Improvements	£91,500	Existing Amenities WG
Drumbolcan Park Car Park Extension	£30,000	Existing Amenities WG
Festive Lighting Scheme Upgrade	£40,000	Existing Amenities WG
	<b>£7,633,500</b>	
Amenities Vehicles	£150,000	Existing Amenities WG
	<b>£7,783,500</b>	
jcm.13.10.09		