

**Ballymoney Borough Council
Leisure and Amenities Committee
Meeting No: 327 – 20th February 2007**

TABLE OF CONTENTS

327.1	Minutes	<i>Adopted</i>
327.2	Use of Ballymoney Riverside Park	<i>To recommend that Council grant permission to the Ballymoney Local Committee of Cancer Research UK to use Ballymoney Riverside Park as a venue for a sponsored Fun Run/Walk.</i>
327.3	Request re Memorial Stone	<i>To recommend to Council that it work with the united sessions of Ballylaggan and Ballymoney Reformed Presbyterian Churches to erect a memorial stone to the Rev. William Martin.</i>
327.4	Proposed Community Hall and Resource Centre, Dervock	<i>To recommend that Council work in partnership with Dervock Community Association and other partners in order to deliver the proposed Community Hall and Resource Centre.</i>
327.5	Ballymoney Cemetery Memorials	<i>To recommend that Council grant permission to the applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.</i>
327.6	'Connect 2' Big Lottery Living Landmarks Project	<i>For information.</i>
327.7	Amenity Capital Projects	<i>Tender arrangements agreed.</i>
327.8	Rasharkin Community Association	<i>Director to write to Community Association to provide an update on the issue and seek its assistance in identifying other potential locations within the village for a bus shelter.</i>
327.9	Footway on Land at Knockway Playpark	<i>To recommend to Council that the Director ascertain whether alternative use of surplus land at Rockend and Scally Park was an option prior to any further consideration of the proposal.</i>
327.10	Best Kept Awards - NI Amenity Council Affiliation Fee	<i>To recommend to Council that it pay the affiliation fee of £750 to the NI Amenity Council</i>
327.11	Stranocum and District Community Association	<i>Council to seek planning permission for permanent building</i>

- 327.12 Leisure Projects Working Group** *Minutes of meeting and recommendations adopted.*
- 327.13 Museum Project Team** *For information.*
- 327.14 Riada Pre-1950 Car Club** *To recommend to Council to grant Riada Pre-1950 Car Club £350.*
- 327.15 Ballymoney Ornithological Association** *To recommend to Council to grant Ballymoney Ornithological Association £200.*
- 327.16 Community Relations Grant** *To recommend to Council to grant £300 each to a) The Mill Youth Club, Balnamore, b) Dervock & District Community Association and c) Rasharkin Community Playgroup.*
- 327.17 Community Support Grants** *To recommend to Council to grant £100 each to Rasharkin Community Association and Stranocum Ulster Scots Cultural Heritage Society.*
- 327.18 Letters of Thanks** *Noted*

**Ballymoney Borough Council
Leisure & Amenities Committee**

**Minutes of Meeting No 327 held in Joey Dunlop Leisure Centre, Ballymoney on
Tuesday, 20th February 2007 at 7.00 pm**

IN THE CHAIR: F Campbell

PRESENT

Aldermen
J Simpson
C Cousley, Deputy Mayor

Councillors
A Cavlan
J Finlay, Mayor
M McCamphill
A Patterson
I Stevenson

APOLOGIES

Alderman
H Connolly

Councillors
D McKay
E Robinson
M Storey MLA

IN ATTENDANCE

Director of Borough Services
[Items 1-11]
Director of Central and Leisure Services
[Items 12- 18]
Committee Clerk

327.1 MINUTES

Minutes of Meeting No. 326 – 16th January 2007 were circulated.

It was proposed by Councillor Finlay, seconded by Alderman Cousley and
AGREED:

that the minutes of the committee's meeting No 326, on 16th January 2007, as circulated, be confirmed as a correct record.

AMENITIES

327.2 USE OF BALLYMONEY RIVERSIDE PARK

A request has been received from the Ballymoney Local Committee of Cancer Research UK for use of the Council's Ballymoney Riverside Park as a venue for charity event. The Local Committee hope to organise a sponsored Fun Run/Walk on either Friday, 27th April or Friday, 4th May 2007 beginning at 7.30pm. Presently the preferred date is Friday, 27th April.

IT IS RECOMMENDED that Council grant permission to the Ballymoney Local Committee of Cancer Research UK to use Ballymoney Riverside Park as a venue for a sponsored Fun Run/Walk.

It was proposed by Councillor Finlay, seconded by Councillor Stevenson and **AGREED:**

to recommend that Council grant permission to the Ballymoney Local Committee of Cancer Research UK to use Ballymoney Riverside Park as a venue for a sponsored Fun Run/Walk.

327.3 REQUEST re. MEMORIAL STONE

A request has been received from the united sessions of Ballylaggan and Ballymoney Reformed Presbyterian Churches inquiring about the possibility of the erection of a memorial stone by the Council to the Rev. William Martin, the first Reformed Presbyterian Minister in Ireland, who was ordained at the Vow, Ballymoney, on 2nd July 1757. The Northern Presbytery of the Reformed Presbyterian Church intends to mark the 250th Anniversary of the Rev. Martin's ordination on Friday 29th June 2007 by holding a drive in service in a field at the Vow.

Members are asked to consider the request and make a recommendation to Council.

During the ensuing discussion, the Director indicated that he had spoken to the Rev Robert Hanna concerning the request to ascertain what was involved. It was envisaged that a suitably worded memorial plaque or stone be erected at the entrance to the old Vow Old Graveyard.

It was proposed by Councillor Finlay, seconded by Councillor Patterson and **AGREED:**

to recommend to Council that it work with the united sessions of Ballylaggan and Ballymoney Reformed Presbyterian Churches in order to erect at the entrance to the Vow Old Graveyard a suitably inscribed memorial plaque/stone acknowledging the Rev. William Martin.

327.4 PROPOSED COMMUNITY HALL and RESOURCE CENTRE, DERVOCK

At the last meeting of Committee representatives from Dervock Community Association made a presentation to Members on the Association's proposals. Concept drawings are appended.

Members are invited to give further consideration to the Association's proposals and make recommendations to Council.

The Director referring to the concept drawings indicated that presently same would not fully address the Council's needs. Amendment, which could easily be achieved, was necessary in order to ensure that sufficient changing accommodation was provided adjacent to the Council's Dervock Recreation Ground pitches. He also drew attention to the fact that the provision of a new access offered the potential to do something else with the Council's land in that vicinity and adjacent land and that this offered an opportunity to create value which might then be reinvested in the project to assist with its realisation. The Chair advised that the project had been received favourably by the school governors. It was also noted that work was ongoing with other project partners.

It was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED**:

to recommend that Council work in partnership with Dervock Community Association and other partners in order to deliver the proposed Community Hall and Resource Centre.

327.5 BALLYMONEY CEMETERY MEMORIALS

Application has been received as undernoted for the erection of memorials in Ballymoney Cemetery.

Section H4 No. 58

Mrs Helen Porter, 23 Elms Park, Coleraine
All Polished South African Granite Headstone and Base

Section I2 No. 129

Mrs Beth McCracken, 19 Riverview Park, Ballymoney
All Polished Black Granite Headstone and Base

Section H1 No. 36

Mrs Olive Deans, 74 Fivey Road, Ballymoney
Grey Granite Headstone and Base

Section E2 No. 125

Mr Trevor Hunter, 20 Drumahiskey Road, Ballymoney
All Polished Black Granite

IT IS RECOMMENDED that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.

It was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED:**

to recommend that Council grant permission to the above applicants to erect memorials in Ballymoney Cemetery, subject to usual requirements.

327.6 `CONNECT 2' BIG LOTTERY LIVING LANDMARKS PROJECT

Sustrans has advised that the Council's proposed Connect 2 scheme has made it onto the "long list" of projects for further consideration by that organisation. Other authorities included on the "long list" are Belfast, Derry, Dungannon & South Tyrone, Newtownabbey, Omagh and Strabane. Sustrans describes the essence of the Council's proposals thus –

"A new bridge over the railway is the focus of this route which will create a promenade route from the Leisure Centre on the south side of town, to the town centre and along the green corridor of the Riverside Park along the way. The real challenge is to draw the station towards the town and make the approach to the shops and the schools an attractive experience."

There is considerable work yet to be done to define Ballymoney's Connect 2 scheme within the exacting timescale set, as Sustrans has now indicated that it will by the end of April 2007 reduce the number of projects to form a final list.

327.7 AMENITY CAPITAL PROJECTS

The Director advised regarding the arrangements being made to deliver the Amenity Capital Project Programme for 2007-2008.

He intimated that use would be made of the 2006-2007 play area select list in order to invite tenders for the upgrade of play areas at Bendooragh, Dunaghy and Dunloy.

He advised that other projects would be tendered having firstly secured select lists as follows – (1) Riverside Park / JDLC Cycle Link, together with Riverside Park improvements; (2) Bitmac to accesses and car parks at Riada Stadium and 3) CCTV at Riada Stadium, Knock Road Depot and the Town Hall.

Members were in agreement with the Director's proposals.

327.8 BUS SHELTER for RASHARKIN

The Director advised that correspondence had been received from Rasharkin Community Association seeking Council assistance in obtaining a bus shelter for the village and pointing out that it would be opportune to do this in conjunction with the proposed CRISP scheme scheduled to commence shortly. He intimated that Council was aware of the proposed CRISP scheme – works to the value of £296,000, having agreed to be responsible for its delivery. He advised that research had been undertaken into the provision of a bus shelter at Rasharkin when he had become responsible for Amenities and that having identified a site at Churchill Crescent as the possible best

location a planning application had been submitted with Council approval. As Members had been informed Planning Service had indicated difficulties [principally from a Roads Service perspective] regarding the proposed site and that a number of objections had been lodged.

It was AGREED

that the Director write to the Community Association in order to provide an update on the issue and seek its assistance in identifying other potential locations within the village for a bus shelter.

327.9 PROVISION OF PUBLIC FOOTPATH AT ROCKEND PLAYPARK

The Director advised that a request had been made by Roads Service on 15th February 2007 to permit it to construct a public footway on Council land at Rockend. Roads Service also advised that it anticipated that Council would take on ownership of the footpath once it had been constructed. Councillor Cavlan, who had been liaising with Roads Service, emphasised the need for a footway scheme on the Corkey Road between Ben Vista and Rockend and advocated that Council permit Roads Service to undertake this first section of the work. The Director advised, that having visited both Rockend and Scally Park, that Council ought to take a wider view as to the value of its assets at both locations and test whether alternative use of surplus land was an option given that any resources raised could be applied to improving local amenities, including footway provision, were Council to agree that this was a priority.

It was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED:**

to recommend to Council that the Director ascertain whether alternative use of surplus land at Rockend and Scally Park was an option prior to any further consideration of the recent proposal by Roads Service for a footway on Council land at Rockend.

**Alderman Cousley left the meeting at 7.40pm.
Councillor Finlay left the meeting at 7.40pm.**

327.10 BEST KEPT AWARDS

The Director reported that the NI Amenity Council had written requesting entries for its 2007 Best Kept Awards for towns and villages within the Borough. He advised that in 2006 Council made the following nominations:-

Town	Ballymoney
Villages	Balnamore, Cloughmills, Dervock, Dunloy, Loughgiel, Rasharkin and Stranocum.

He further advised that the NI Amenity Council had also requested payment of an affiliation fee of £750.

It was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED:**

to recommend to Council that it pay the affiliation fee of £750 to the NI Amenity Council and that it again nominate Ballymoney and the above named villages for 2007 paying the appropriate entry fees.

327.11 STRANOCUM AND DISTRICT COMMUNITY ASSOCIATION

The Director advised that correspondence had been received from Stranocum & District Community Association thanking Council for its agreement in principle that the Association be permitted to build on the Council's land and requesting that Council obtain outline planning permission. Members **agreed** that Council ought to further facilitate the Community Association by submitting an application for outline planning permission, with the Community Association being responsible for obtaining the plans detailing the community building to be provided at the site.

Director of Borough Services left the meeting at 7.50pm.

LEISURE

327.12 LEISURE PROJECTS WORKING GROUP

The Director detailed to members the business of the working group at its last meeting, which included the selection of tiles for the Health Suite and Changing Rooms, the lockers and the revised proposed charges effective from 1st May 2007.

After discussion it was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED**:

to recommend to Council adoption of the recommendations contained in the minutes of the meeting of the Leisure Projects Working Group on 7th February 2007 (attached as Appendix A).

327.13 MUSEUM PROJECT TEAM

The Museum Project team met on 9th February 2007 (attached as Appendix B). Copies of the full presentation of the museum schematic design are available on request for members. Any comments can be made to Museum Officer, Cultural Services Officer or Director of Central and Leisure Services.

The Director reminded members about the special Leisure and Amenities Committee meeting on Thursday 22nd February 2007 at 11.00am in the Town Hall, at which the Design Consultants, Haley Sharpe, would make a presentation on the schematic design.

327.14 RIADA PRE – 1950 CAR CLUB

The Riada Pre – 1950 Car Club have written to the Council advising that they are having a display of Vintage Cars at the Joey Dunlop Leisure Centre on Saturday 31st March 2007 and request financial support with the cost of using the Leisure Centre. The cost of hiring the facilities is approximately £475.

After discussion it was proposed by Councillor Stevenson, seconded by Councillor Patterson and **AGREED**:

to recommend to Council to grant Riada Pre-1950 Car Club £350 as a contribution towards the cost of hiring the facilities at the Joey Dunlop Leisure Centre on Saturday 31st March 2007.

327.15 BALLYMONEY ORNITHOLOGICAL ASSOCIATION

The Ballymoney Ornithological Association has written to the Council advising that it is holding its Annual Open Show on 9th & 10th November 2007 in Ballymoney Town Hall and are requesting financial support.

The Association greatly appreciate the financial support from the Council over the past number of years and were delighted that the Mayor and Councillor Stevenson attended their show last year.

It was proposed by Councillor Stevenson, seconded by Councillor Cavlan and **AGREED:**

to recommend to Council to grant Ballymoney Ornithological Association £200 towards its Annual Open Show to be held on 9th and 10th November 2007 in Ballymoney Town Hall.

327.16 COMMUNITY RELATIONS GRANT

Applications for Community Relations Grants were considered as follows: -

- 16.1** The Mill Youth Club, Balnamore for support with a cultural diversity art project.

Amount requested £300.00

It was proposed by Councillor Cavlan, seconded by Councillor Patterson and **AGREED:**

to recommend to Council to grant The Mill Youth Club, Balnamore, £300 for support with a cultural diversity art project.

- 16.2** Dervock & District Community Association for support with a 'Surfacing in Dervock' project.

Amount requested £350.00

It was proposed by Councillor Patterson, seconded by Councillor McCamphill and **AGREED**

to recommend to Council to grant Dervock and District Community Association £300 for support with a 'Surfacing in Dervock' project.

- 16.3** Rasharkin Community Playgroup for support with a 'media initiative – respecting the difference' project.

Amount requested £350.00

It was proposed by Councillor Patterson, seconded by Councillor Cavlan and **AGREED:**

to recommend to Council to grant Rasharkin Community Playgroup £300 for support with a 'media initiative – respecting the difference' project.

327.17 COMMUNITY SUPPORT GRANTS

Applications for Community Support Grants were considered as follows:

- 17.1** Rasharkin Community Association for assistance towards the cost of new equipment. Amount requested £100.00

It was proposed by Councillor Patterson, seconded by Councillor Stevenson and **AGREED**:

to recommend to Council to grant Rasharkin Community Association £100 towards the cost of new equipment.

- 17.2** Stranocum Ulster Scots Cultural and Heritage Society for assistance towards an alternative St. Patrick's night.

It was proposed by Councillor Patterson, seconded by Councillor Stevenson and **AGREED**:

to recommend to Council to grant Stranocum Ulster Scots Cultural and Heritage Society £100 towards the cost of an, 'alternative St. Patrick's night' event.

327.18 LETTERS OF THANKS

Letters of Thanks for financial support from the Council have been received from –

- i. Ballymoney Drama Festival.
- ii. Ballymoney Community Resource Centre

This being all the business the meeting closed at 8.30pm.

Appendix A: Minutes of Leisure Projects Working Group Meeting on 7th February 2007.

Appendix B: Minutes of Museum Project Team, 9th February 2007

APPENDIX A

Leisure Project Working Group

Minutes of Meeting No 4 on Wednesday 7th February 2007 12.00noon Joey Dunlop Leisure Centre, Ballymoney

PRESENT: Ald. Campbell (Chair)
Ald. Connolly
Ald. Cousley
Ald. Simpson
Cllr. Patterson
Cllr Robinson

Director of Central & Leisure Services
Head of Leisure Services

Apology: Cllr. Wilson

1. Minutes of Meeting No 3 on 28th September 2006

It was proposed by Cllr. Robinson, seconded by Cllr. Patterson and agreed that the minutes of the meeting on 28th September 2006 were a correct record.

2. Update on Capital Works

The Director advised members that the Soft Play Area was now complete and open for business. There were a few minor matters to be dealt with such as the transfers on the walls and seating. The Water Tanks works are also complete. The Health Suite and Changing Rooms works were progressing well and were expected to be completed around Easter Time.

3. Selection of Tiles and Lockers

The Head of Leisure Services had samples of wall and floor tiles for the Health Suite and Changing Rooms and with the use of a drawing of the Health Suite and Changing Rooms he indicated the areas to be tiled.

Discussion ensued about whether the complete area should be done in the same colour or whether a distinction should be made between the Health Suite area and the Changing Rooms.

It was agreed to recommend that the Health Suite should be tiled with the warmer natural/beige colour tiles and the Changing Rooms/Shower Areas to be tiled with the white and blue tiles.

The Head of Leisure Services then gave details of the types of lockers on display and advised that they were available in a choice of colours.

It was agreed to recommend that the locker model 2200 with a blue door be purchased from Helsman at a cost of £21,100.97

4. Review of Charges for Fitness/Health Suite

The Director gave details of the proposed revised charges for the Health & Fitness Suite – detailed as Appendix A effective from May 2007.

It was agreed to recommend acceptance of the revised charges with effect from 1st May 2007.

5. Official Opening of New Facilities

It was agreed that the official opening of the new facilities would be discussed at the next meeting.

6. Date of Next Meeting

It was agreed that the next meeting would be held on 15th March 2007 at 10.30am.

7. Wet Side Changing Rooms – Tiles

The Chair raised concerns about the tiling in the changing rooms beside the swimming pool. The Director advised that the problem has been ongoing for sometime and that she recently had a meeting with the Councils Consultants to discuss how best to have the matter resolved.

APPENDIX B

Meeting 2

Minutes of Meeting of Museum Project Team
Friday 9 February 2007, 10.30am, Ballymoney Town Hall

Present: **Ald F Campbell (Chair)**
Ald C Cousley
Ald J Simpson
Cllr E Robinson
Cllr M McCamphill

In Attendance: **Director of Central & Leisure Services (DCLS)**
Head of Leisure Services (HLS)
Cultural Services Officer (CSO)
Museum Manager (MM)
Causeway Museum Service Officer (CMSO)

1. Apologies

Apologies were received from Alderman H Connolly and Cllr J Finlay.

2. Minutes of Meeting 12.10.06

It was proposed by Ald F Campbell, seconded by Cllr E Robinson and agreed that the minutes of the meeting on 12 October were a correct record.

The recommendations contained in minutes were approved by the Leisure & Amenities Committee on 17 October 2006 and adopted by Council on 6 November 2006.

3. Matters Arising

The DCLS advised members that the appointment of the temporary Museum Assistant (MA) until March 2007 had proven very beneficial in allowing the MM more dedicated time to prepare the Stage 2 bid to Heritage Lottery Fund (HLF).

4. Museum Schematic Design – Presentation by Museum Manager

The MM updated members on progress and presented the draft schematic design which had been prepared by Haley Sharpe Design. He highlighted a change to the resource area originally intended for use as a private study area. However due to operational demands since the building has reopened to the public, this space is required as office accommodation and as a workshop for collection management and the preparation of temporary exhibitions. HLF have in principle agreed to this change.

The MM presented an overview of the storyline in the permanent exhibition area detailing the themes and key artefacts. As required by HLF he outlined a draft programme of exhibitions for the temporary gallery. To enable the temporary gallery to be used for an extended period for the Road Racing Exhibition during the motorcycle season while ensuring the delivery of a range of temporary exhibitions to meet both visitor needs and HLF requirements, it will be necessary to utilise other spaces within the Town Hall. These spaces will also be required from time to time for education and outreach work.

Following the presentation, the DCLS invited members to contact either the MM or CSO with further comments. These would then be passed on to HSD in advance of their presentation to the Leisure Committee on 22 February. The application will be submitted to HLF at the end of March with a decision expected by September.

Copies of the full presentation were made available to members. Further copies are also available should any other member require one.

5. Community Consultation Report – Presentation by Causeway Museum Service Officer

The Causeway Museum Service Officer advised members that as part of the submission, HLF required consultation with audiences in order seek views and expectations of the museum. This process had taken place last year with four focus groups comprising a wide range of key stakeholders.

The CMSO outlined a number of recommendations in the report. Copies of the full report were made available to members.

The Chairman thanked both the MM and the CMSO for their presentations.

6. Any Other Business

There was no other business.

7. Date of Next Meeting

It was agreed that members would be contacted to arrange a further meeting as appropriate.